



Tuesday, May 6, 2014
Regular Meeting Minutes

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mr. George DesMarteau, School Attorney

Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services

Mr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives

Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations

Absent:

Dr. J. Kenneth Graham Jr., Superintendent of Schools

Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent of Schools, School District Clerk

Board of Education Members – Diane E. McBride, president; Pamela J. Reinhardt, vice president; Robert C. Bower; Jean M. Chaudari; Rosie B. Mitchell; Sue A. Smith; Phyllis P. Wickerham

Superintendent of Schools – J. Kenneth Graham Jr., Ph.D.

School District Clerk – Karen A. Flanigan

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, May 6, 2014, in the Dee Strickland Conference Room at the Ninth Grade Academy, 2000 Lehigh Station Road, Henrietta, NY 14467.

2. OPENING OF PUBLIC MEETING

A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

The meeting was called to order at 7:02 p.m. The Pledge of Allegiance was recited; introductions were not needed. During agenda review item #11 was tabled as Dr. Graham was absent and item #13C – End-of-Year Events – was added per a request from Mrs. Wickerham. Mrs. Reinhardt said she had a question for the board, but would discuss it during the End-of-Year Events discussion. Mrs. McBride thanked cabinet members for filling in and taking care of matters in Dr. Graham's absence.

3. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)

The student representatives were not in attendance.

4. PUBLIC FORUM

A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda

There was no one in the audience wishing to speak.

5. FINAL PUBLIC HEARING ON THE PROPOSED 2014-15 BUDGET

There was no one in the audience wishing to speak.

6. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #6A-H)

- A. Action pertaining to acceptance of the March treasurer's report
- B. Action pertaining to the award of bids – Xerographic paper, Custodial supplies
- C. Action pertaining to acceptance of change order #E-006 – Kaplan-Schmidt Electric, Inc. – CIP 2011 Phase 3 - \$903
- D. Action pertaining to acceptance of the Rush-Henrietta Central School District Risk Assessment Report for the fiscal year ended June 30, 2014, from EFP Rotenberg, LLP
- E. Action pertaining to appointment of the chairman for the May 20, 2014 election
- F. Action pertaining to appointment of election inspectors for the May 20, 2014 election
- G. Action pertaining to approval of CSE/CPSE recommendations
- H. Action pertaining to approval of Board of Education meeting minutes – 4/22/14

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #6A-H
MOVED: Mrs. Chaudari
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

- Custodial Supplies
 - Mr. Bower had a question; Mr. Whitmore provided an answer.
 - Mrs. Mitchell questioned vendors getting rejected for not providing a sample. She wanted to know if it was an oversight on the vendor's part. Mr. Whitmore provided an explanation saying the district wants to make sure the quality of the product is what we're requesting and unless we can look and inspect what a possible substitute is, we do not accept it. Vendors are aware of this.
- Mrs. Reinhardt noted an extra line of totals on the Report of Student State Accounts. Mr. Whitmore said the first line should be deleted and the second line is correct. Mrs. Smith asked that a corrected copy be provided to Mrs. Flanigan for updating the records.
- Mrs. Smith had questions regarding two unresolved items in the internal audit report (construction manager notifying the treasurer about the bills and bank bags). Mrs. Reinhardt and Mr. Whitmore provided explanations.

7. PERSONNEL ACTIONS (Reference appendix #7A)

- A. Action pertaining to approval of Personnel Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mrs. Smith
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

8. RATIFICATION AND APPROVAL OF THE RHASP CHAPTER MEMORANDUM OF AGREEMENT (Reference appendix #8A)

- A. Action pertaining to the ratification and approval of the RHASP Chapter MOA

**MOTION PERTAINING TO THE RATIFICATION
AND APPROVAL OF THE RHASP CHAPTER
MEMORANDUM OF AGREEMENT
MOVED: Mrs. Chaudari
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

9. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS (SECOND READ) (Reference appendices #9A-M)

- A. 5251-R – Student Fundraising Activities

- B. 5252 – Student Activities Funds Management
- C. 5280 – Interscholastic Athletics
- D. 5280-R.2 – Interscholastic Athletics – Participation for Non-Enrolled Students
- E. 5300 – Student Conduct
- F. 5303-R – Intimidation, Harassment, and Bullying Prevention
- G. 5305 – Eligibility for Extracurricular Activities
- H. 5305-R – Academic Eligibility for Extracurricular Activities
- I. 5310 – Student Discipline
- J. 5311.1 – Student Due Process Rights in Disciplinary Actions
- K. 5311.1-E.1 – Notice of Right to Appeal (Delete)
- L. 5311.1-E.2 – Notice of Appeal
- M. 5311.1-E.3 – Notice of Receipt of an Appeal

**MOTION PERTAINING TO APPROVAL OF DISTRICT
POLICIES, REGULATIONS, AND EXHIBITS #9A-M,
WITH A MINOR CHANGE TO #9B
MOVED: Mrs. Wickerham
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

- Policy 5252 (#9B) – Mr. DesMarteau suggested deleted the word “Large” – Paragraph 2, Line 5

10. WORKSHOP: SCHOOL REPORT CARD (Reference appendix #10A)

A. Demo and analysis of the School Report Card

Mr. McCue provided a brief tutorial of how to access the School Report Card from the state website, data.nysed.gov, as it is now a web-based application. He also shared some of the School Report Card highlights. He said big picture wise, the district is in good standing. He reviewed the handout, pointing out the positives, as well as a couple of areas that are red flagged for us. He said the district is taking a proactive, rather than reactive, approach to correcting some areas in need.

Mrs. Mitchell questioned the variation between African American groups at the elementary level. She wanted to make sure the district understands the issue and asked how the category is defined. Mr. McCue provided an explanation. Mrs. Anselme confirmed Mrs. Reinhardt’s thought that it was the parents’ responsibility to identify the child when enrolling the student in school. Mr. McCue said the district is required to track the many different groups and two years ago the state added mixed race and it had to be self-identified. Mrs. Anselme provided a further explanation as to the many different groups that we have to track and where they come from (dealing with many different factors). Mr. McCue said it goes back to NCLB to make sure we’re paying attention to all student categories.

11. WORKSHOP: FULL-DAY KINDERGARTEN (PART II) (Reference appendices #11A-B)

A. Space Plan – First Draft

B. Space Plan – Alternative Approaches

This agenda item was tabled to the May 27 board meeting.

12. SUPERINTENDENT’S REPORT

A. Written: R-H Alumni Council Report (Reference appendix #12A)

Mrs. McBride asked board members to review the report and e-mail Dr. Graham with any questions.

B. Oral Information

13. NEW BUSINESS (Reference appendix #13A)

A. 2014-15 Calendar: Board meeting dates, text pages

Mrs. McBride provided an explanation of the possible new meeting schedule due to numerous conflicts with the second and fourth Tuesday’s of the month. Discussion ensued. Mrs. McBride

recommended using the first and third Tuesday's with the exception of December, which will be the first and second Tuesday's. Mr. DesMarteau said Policy 2310 states that meetings are generally held on the second and fourth Tuesday's of the month. Mrs. Mitchell suggested we look at changing the policy. Mrs. Flanigan will prepare the meeting schedule per the above recommendations for the May 27 board meeting. Policy 2310 will be brought to Policy Committee in July. Mrs. McBride reminded board members to review the text pages and send any changes to Mrs. Flanigan.

B. NYSSBA Conference Planning

Mrs. McBride asked board members to try to figure out their travel plans for the fall conference as registration opens June 2. Discussion ensued. If interested in attending a play, please let Mrs. Reinhardt know. Mrs. McBride also stated that the presentation proposal Mrs. Smith submitted was turned down due to the number of proposals received.

C. End-of-Year Events

- Mrs. Wickerham noticed that only one person is planning to attend the NJHS Induction on June 12 and said if an additional person is needed she would rearrange her schedule. Mrs. Smith did not think it was necessary as long as the building representative was in attendance.
- MCSBA Annual Meeting – will be held at the Holiday Inn Airport, not the Memorial Art Gallery.
- Mrs. Reinhardt has a conflict with the TOC board lunch on Thursday, May 15. She also is scheduled for a meeting with Senator Ted O'Brien's office. Board members were ok with three board members being at the lunch. Mrs. Reinhardt will attend the legislative meetings.

14. BOARD MEMBER REPORTS

A. MCSBA Labor Relations Committee (April 23)

Mr. Bower said it was an interesting meeting. It was about negotiations (getting ready and what to look for). He forwarded the minutes. Mr. McCue added that he walked away with a few points that could be used in Rush-Henrietta.

B. MCSBA Executive Committee (April 23)

Mrs. McBride and Dr. Graham attended the meeting. Mrs. McBride said calls had to be made to districts not planning to be in attendance in order to make a quorum to vote on the budget. She said the current president is planning to meet with all committee members for their input and the budget was passed with a slight increase. Some things are being done for cost cutting measures (e.g. combined services). Mrs. McBride provided an update on the MCSPEAC project. Mrs. McBride said the MCSPEAC staff will be visiting superintendents to get affirmation to continue supporting this initiative and to get blurbs about positive things happening in each district.

C. DPAC (May 1)

Mrs. Chaudari commended Mrs. Anselme on a wonderful job while filling in for the superintendent. She said the next parent satisfaction survey will be coming out May 19. She provided an update on Roth's Facebook page, went over some candidate night questions, and said the group is looking forward to the superintendent's Twitter account.

Mrs. McBride said if board members receive questions regarding full-day kindergarten, please be sure to inform them that it is only in the investigative stages.

15. CLOSING OF MEETING

A. Board Meeting Recap

- Policy 2310 to go to Policy Committee.
- Board meeting dates calendar will be brought to the May 27 meeting for board adoption.
- Board members are to let Mrs. Flanigan know about plans for the NYSSBA Conference. Registration opens June 2.
- Board Candidates' Night is Monday

B. Adjournment

**MOTION TO ADJOURN THE MEETING AT 8:01 P.M.
MOVED: Mr. Bower**

SECONDED: Mrs. Mitchell
MOTION CARRIED: 7-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 9 p.m. Tuesday, May 20, 2014, at the Transportation & Operations Center, 1133 Lehigh Station Road, Henrietta, NY 14467 (Board of Education Election Results).

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: May 27, 2014